



**Thursday,  
5 July 2018  
10.00 am**

**Meeting of  
Estates and Property  
Committee  
Sadler Rd  
Winsford**

Contact Officer:  
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# **Cheshire Fire Authority**

## **Notes for Members of the Public**

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### **Attendance at Meetings**

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at Sadler Road in Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road on Winsford (01606) 868700.

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### **Questions by Electors**

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Sadler Road to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

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### **Access to Information**

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, individual reports are available on the Authority's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk))

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the meeting room, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

### **Recording of Meetings**

Anyone attending the meeting should be aware the Authority audio-records its meetings. There is a protocol on reporting at meetings which provides further information. Copies are available on the Service's website [www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk) or alternatively contact Democratic Services for details

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### **Fire Evacuation**

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE ESTATES AND PROPERTY COMMITTEE  
THURSDAY, 5 JULY 2018**

**Time : 10.00 am**

**Lecture Theatre - Sadler Road, Winsford, Cheshire**

**AGENDA**

**PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC**

**1 PROCEDURAL MATTERS**

**1A Recording of Meeting**

Members are reminded that this meeting will be audio-recorded.

**1B Apologies for absence**

**1C Declarations of Members' Interests**

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

**2 Exclusion of the Press and Public**

(Pages 1 - 2)

**PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE**

**ITEM REQUIRING DECISION**

**3 Chester Fire Station Update**

(Pages 3 - 10)

The report presents information to Members about the work that has been carried out to-date to produce an initial design and initial cost plan for the replacement fire station that is proposed at Chester. The report also covers planning matters and risk. Members will be shown the design and taken through the initial cost plan. Officers are encouraging Members to challenge the work that has been carried out before the project is taken to the next stage.

**ITEM REQUIRING DISCUSSION**

**4 Training Centre Update (to follow)**

The discussion paper will provide Members with a summary about progress relating to the training centre and some issues have arisen. The initial design has been developed as well as the initial cost plan. Members are asked to consider various options before officers draft a report for the Fire Authority which meets later in July. That report will be considered in public session.